

	TRIATHLON ASSOCIATION OF HONG KONG CHINA (“TriHK”)
	<b>FORM OF TENDER</b>
Our Reference:	TRiHK/WC/MSC
Submission of Tender for the provision of Event Management Service for the <u>Music &amp; Sports Carnival</u> (“the Carnival”) in connection with the 2024 World Triathlon Cup Hong Kong in March 2024 (“the Event”).	
Please submit the duly completed and signed Form of Tender must be submitted to TriHK by email and by post before the closing time. Late submissions will not be accepted.	
To: Triathlon Association of Hong Kong China	
We hereby submit our proposal and tender for the provision of event management service for the sector and operation in relation to the <u>Music &amp; Sports Carnival</u> only (but not any part in relation to the preparation and operation of the triathlon race) (the “Service”) at the Golden Bauhinia Square, Wan Chai (the “Venue”), to be held on 23 and 24 March 2024 (the “Period”) in connection with the 2024 World Triathlon Cup Hong Kong to be hosted by TriHK at the connected and adjacent venue.	
Having examined the terms and conditions stipulated in the Tender Notice (Ref: TRiHK/WC/MSC) and relevant information thereof, we hereby offer to provide all or any portion of the Services in conformity with the tender offer details below and the aforesaid mentioned terms and conditions for the total contract sum of HK\$_____.	
Description of Service	
Management Background and Experience	
Available Sponsorship in cash	
Costs	
Payment Terms	

Others	

We agree to abide by this Tender for the period from the date of submission thereof and that it may be accepted at any time before the expiry of the invitation for tender.
We understand that TriHK is not bound to accept the lowest or any tender they may receive.

List of Documents to be submitted with the Form of Tender as supporting:
<ol style="list-style-type: none"><li>1. Copies of company registration documents, including Business Registration, Certificate of Incorporation and Articles of Association of the Company</li><li>2. A chart showing the management structure of the Company and key management staff</li><li>3. Key management staff profile and brief curriculum vitae</li></ol>

For and on behalf of

[Name of Tenderer]

\_\_\_\_\_

Name:

Title:

Date: