

Request for Proposal – 2018 and 2019 Timing System RFP

Introduction

The Hong Kong Triathlon Association Limited (*TriHK*) is inviting proposals from companies interested in providing Timing Service for *TriHK's* 2018 and 2019 events in Hong Kong. **(2 years proposals)**. The Association will organize approx. 9 to 11 race per year.

Due Date

Interested parties should submit the Proposal to the *TriHK* Secretariat by email to rfp@triathlon.com.hk on or before 17:00, 2 January 2018

Provisional 2018 Race Calendar

Duathlon

Event Name	2018 Duathlon Series – Race 1	2018 Duathlon Series – Race 2
Event Date (Tentative):	Sunday, 22 April 2018	Sunday, 2 September 2018
Start Time (Tentative)	06:00	07:00
Finish Time (Tentative)	12:00	11:00
Venue:	Plover Cove	Chong San Road, Shatin
Estimate Timing Point (subject to venue). Please refer 2016 route map for reference.	Bike Turning x 2 Bike Start x 1 Bike Finish x 1 Run Start x 1 Run Turning x 3 Finish x 1	Bike Turning Point x 2 Bike Start x 1 Bike Finish x 1 Run Start x 1 Run Turning x 3 Finish x 1

Aquathon (Open Water)

Event Name	2018 Aquathon Series – Race 3	2018 Aquathon Series – Race 4	2018 Aquathon Series – Race 5
Event Date (Tentative):	Sunday, 1 July 2018	Sunday, 5 August 2018	Sunday, 18 November 2018
Start Time (Tentative):	06:30	06:30	06:30
Finish Time (Tentative):	12:00	12:00	12:00
Venue:	Repulse Bay Beach	Tai Po Waterfront Park, Tai Po	Golden Beach, Tuen Mun
Estimate Timing Point (subject to venue). Please refer 2016 route map for reference.	Swim Finish x 1 Swim Lap x 1 Run Start x 1 Run Turning Point X 1 Finish x 1	Swim Finish x 1 Run Start x 1 Run Turning Point x 2 Finish x 1	Swim Finish x 1 Run Start x 1 Run Turning Point x 2 Finish x 1

Aquathon (Swimming Pool)

Event Name	2018 Aquathon Novice and Series – Race 1	2018 Aquathon Novice and Series – Race 2
Event Date (Tentative):	Sunday, 4 March 2018	Sunday, 21 May 2017
Start Time (Tentative):	0900	09:00
Finish Time (Tentative):	17:00	17:00
Venue	Hong Kong Sports Institute, Shatin	Kowloon Tsai Park Swimming Pool
Estimate Timing Point (subject to venue) Please refer 2016 route map for reference.	Swim Finish x 1 Run Start x 1 Run Check Point x 2 Finish x 1	Swim Finish x 1 Run Start x 1 Run Check Point x 2 Finish x 1

Triathlon

Event Name	ASTC Triathlon Junior Asian Championships & 2018 Age Group Triathlon	2018 Age Group Sprint Triathlon
Event Date (Tentative):	Sunday, 6 May 2018	Sunday, 3 June 2018
Start Time (Tentative):	06:00	06:00
Finish Time (Tentative):	12:00	12:00
Venue:	Plover Cove	Chong San Road, Shatin
Estimate Timing Point (subject to venue)	Swim Finish x 1 Bike Turning x 2 Bike Start x 1 Bike Finish x 1 Run Start x 1 Run Turning x 3 Finish x 1	Swim Finish x 1 Bike Turning Point x 2 Bike Start x 1 Bike Finish x 1 Run Start x 1 Run Turning x 3 Finish x 1

Multi-Sport Race

Event Name	Hong Kong Triathlon Championships Hong Kong Duathlon Championships Hong Kong Aquathon Championships
Event Date (Tentative):	Sunday, 2 or 9 December 2018
Start Time (Tentative):	06:00
Finish Time (Tentative):	17:00
Venue:	Lung Wo Road, Central
Estimate Timing Point (subject to venue)	Swim Finish x 1 Bike Turning x 2 Bike Start x 1 Bike Finish x 1 Run Start x 1 Run Check Point x 3 Finish x 1

Other information to be considered

- Service Provider must arrange site visit with the organizer 3 weeks before the race.
- Service Provider required to submit a Set Up diagram after site visit. The race organizer must approve the Set Up diagram.
- The organizer has the right to change the venue set up prior to the event. The timing company is required to accommodate such requests.
- The organizer will provide the start list to the timing company no earlier than 2 days after the event registration deadline. A finalized start list will be made available on the Tuesday of the race week.
- Full result of award winners must be made available within 20 minutes after the last athletes of the respective age category crosses the finish line, unless there is a pending protest whereby the race jury and Service Provider has been informed.
- Proposal submitted must include a breakdown of actual charging method per race.
- Service Provider is required to submit full result with all check points (Excel Format) to the organizer within 6 hours of the event completion.
- Sound timing experience in multi-sports events, such as Triathlon, Duathlon and Aquathon is expected for consideration of Service Provider selection.
- *TriHK* reserves the right to change the venue set up prior to the event and the service provider is expected to accommodate changes when necessary.
- *TriHK* reserves the right of the final decision on Event Name and Event information without prior notice.
- *TriHK* does not bind itself to accept the lowest tender (or the highest combined score for a tender which adopts a marking scheme) or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.
- In the event that the Service Provider cannot fulfill the agreed services or terminates the Agreement during the year, the vendor will be required to compensate *TriHK* on all associated losses incurred.

Proposals submitted must include:

1. Details of charging method for each event.
2. Information of successful track record in multi-sports events.

Enquiry

For further information, please email to rfp@triathlon.com.hk.