

Request for Proposal – 2017 Timing Service

(this request for proposal supersedes the previous request for proposal issued on 29 August 2016)

Introduction

The Hong Kong Triathlon Association Limited (*TriHK*) is inviting proposals from companies interested in providing Timing Service for *TriHK's* 2017 events in Hong Kong.

Submission Due Date

Interested parties should submit the Proposal to the *TriHK* Secretariat by email to rfp@triathlon.com.hk on or before 17:00, 21 December 2016

Provisional Race Calendar

Duathlon

Event Name	2017 Duathlon Series – Race 1	2017 Duathlon Series – Race 2	2017 Hong Kong National Duathlon Championships
Event Date (Tentative)	Sunday, 5 February 2017	Sunday, 12 March 2017	Sunday, 3 December 2017
Start Time (Tentative)	07:00	07:00	06:30
Finish Time (Tentative)	11:00	12:00	11:00
Venue	Chong San Road	Plover Cove	Lung Wo Road, Central
Estimated Timing Point (subject to venue / 2016 route map for reference if applicable)	Run Turning Point x 3 Bike Turning Point x 2 Mount Line x 1 Dismount x 1 Run Start x 1 Finish x 1	Run Turning Point X 2 Bike Turning Point X 3 Mount Line x 1 Dismount Line x 1 Run Start x 1 Finish x 1	Run Turning Point x 2 Bike Turning Point x 2 Mount Line x 1 Dismount x 1 Run Start x 1 Finish x 1

Aquathon (Open Water)

Event Name	2017 Aquathon Series – Race 1	2017 Aquathon Series – Race 2	2017 Aquathon Series – Race 3
Event Date (Tentative)	Sunday, 25 June 2017	9 July 2017	13 August 2017
Start Time (Tentative)	06:30	06:30	06:30
Finish Time (Tentative)	11:00	11:00	11:00
Venue	Golden Beach, Tuen Mun	Repulse Bay Beach, Repulse Bay	Tai Po Waterfront Park, Tai Po
Estimated Timing Point (subject to venue / 2016 route map for reference if applicable)	Swim Finish x 1 Swim Lap x 1 Run Start x 1 Run Check Point x 2 Finish x 1	Swim Finish x 1 Swim Lap x 1 Run Start x 1 Run Turning Point X 1 Finish x 1	Swim Finish x 1 Run Start x 1 Run Turning Point x 2 Finish x 1

Aquathon (Swimming Pool)

Event Name	2017 Aquathon Novice Race	2017 Aquathon Novice Race
Event Date (Tentative)	Sunday, 9 April 2017	Sunday, 21 May 2017
Start Time (Tentative)	09:00	09:00
Finish Time (Tentative)	13:00	13:00
Venue	Kowloon Tsai Park Swimming Pool and sport Ground, Kowloon City	Hong Kong Sports Institute, Shatin
Estimate Timing Point (subject to venue / 2016 route map for reference if applicable)	Swim Finish x 1 Run Start x 1 Run Check Point x 2 Finish x 1	Swim Finish x 1 Run Start x 1 Run Check Point x 2 Finish x 1

Triathlon

Event Name	Festival of Sport – Age Group Triathlon	2017 Age Group Triathlon	2017 Hong Kong ASTC Triathlon Asian Cup
Event Date (Tentative)	Sunday, 7 May 2017	Sunday, 4 June 2017	21-22 October 2017
Start Time (Tentative)	06:00	06:00	06:30
Finish Time (Tentative)	12:00	12:00	12:00
Venue	Plover Cove	Chong San Road, Shatin	Sunny Bay, Lantau
Estimated Timing Point (subject to venue / 2016 route map for reference if applicable)	Swim Finish x 1 Run Turning Point x 2 Bike Turning Point x 3 Mount Line x 1 Dismount x 1 Run Start x 1 Finish x 1	Swim Finish x 1 Run Turning Point x 3 Bike Turning Point x 2 Mount Line x 1 Dismount x 1 Run Start x 1 Finish x 1	Swim Finish x 1 Run Turning Point x 2 Bike Turning Point x 2 Mount Line x 1 Dismount x 1 Run Start x 1 Finish x 1

Other information to be considered

- Service Provider must arrange site visit with *TriHK* 3 weeks before the race.
- Service Provider is required to submit a Set Up diagram after site visit which must be approved by *TriHK*.
- *TriHK* reserves the right to change the venue set up prior to the event. The service provider is required to accommodate such requests.
- *TriHK* will provide the start list to the service provider no earlier than 2 days after the event registration deadline. A finalized start list will be made available on the Tuesday of the race week.
- Full result of award winners must be made available within 20 minutes after the last athlete of the respective age category crosses the finish line, unless there is a pending protest whereby the Race Jury and Service Provider have been informed.
- Proposal submitted must include a breakdown of actual charging method per race.
- Service Provider is required to submit full results with all check points (Excel Format) to *TriHK* within 6 hours of the event completion.
- Sound timing experience in multi-sports events, such as Triathlon, Duathlon and Aquathon is expected for consideration of Service Provider selection.
- *TriHK* reserves the right of the final decision on Event Name and Event information without prior notice.
- *TriHK* does not bind itself to accept the lowest tender (or the highest combined score for a tender which adopts a marking scheme) or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.
- In the event that the Service Provider cannot fulfill the agreed services or terminates the Agreement during the year, the Service Provider will be required to compensate *TriHK* all associated losses incurred.

Proposals submitted must include:

1. Details of charging method for each event.
2. Information of successful track record in multi-sports events.

Enquiry

For further information, please email to rfp@triathlon.com.hk.